

**THE
CONSTITUTION
OF THE
NOVA SCOTIA
CRICKET
ASSOCIATION**

**NOVA SCOTIA CRICKET ASSOCIATION
HALIFAX, 2009**

PUBLISHER'S NOTE

The constitution of the Nova Scotia Cricket Association was first adopted on August 18, 1966 and amended on October 8, 1967 and on September 24, 1984. Last published 1989.

It has been revised, amended and re-published by decision of the executive board of the Nova Scotia Cricket Association on October 25, 2009.

THE CONSTITUTION OF THE NOVA SCOTIA CRICKET ASSOCIATION

1. TITLE

The association shall be known as the "NOVA SCOTIA CRICKET ASSOCIATION" hereinafter referred to in these rules as the "Association".

2. AFFILIATION

The Association shall be affiliated to Cricket Canada.

3. OBJECTIVES

To encourage, promote and govern the game of cricket in the province of Nova Scotia.

4. COLOURS

The provincial team colours shall be blue and white.

5. CREST

A. The crest of the Association shall be as shown below:



B. The crest may be awarded to those who represent the Association as players or officials in Canada or abroad, or in recognition of meritorious services rendered to the Association.

6. MEMBERSHIP

- A. Membership shall be open to all those interested in the game of cricket.
- B. Membership shall consist of three categories – Active, Associative and Honorary – as follows:
 - i. Active membership which shall comprise of playing members and persons participating in the game such as umpires and other officials.
 - ii. Associative membership which shall be confined to those who are not actively engaged in the playing of cricket within the Association.
 - iii. Honorary membership which shall be conferred at the discretion of the Executive Board.
- C. Membership shall be open to cricket clubs, comprised of a group of members.

7. ANNUAL SUBSCRIPTION

- A. The annual membership fee in the Association shall be fixed from time to time by the Executive Board and payable to the Treasurer of the Association through the club.
- B. Any individual member, whose membership fee remains unpaid on the 1st of July of that year, shall be deemed to be no longer a member of the Association, until such membership fee is paid.
- C. A fine will be levied on payments made after the 1st of July, each year, by the Executive Board.
- D. Tournament fee:
 - i. 25% of the dues shall be paid on or before the 1st March of each year.
 - ii. Failure to pay this 25% will result in the team not being included in the schedules.

- iii. Failure to pay their remaining 75% of the dues by 1st July will result in cancellation of the team, league participation and forfeiture of paid dues.
- iv. All captains of teams shall submit the names of persons who have paid their membership fees, to the Executive Board by the 1st July each year.

8. EXECUTIVE BOARD

- A. An election of the Executive Board shall be held at each Annual General Meeting.
- B. Members in good standing are eligible for election to the Executive Board, and shall be entitled to vote.
- C. The Executive Board shall consist of 7 members who have been nominated, prior to the Annual General Meeting, to the General Secretary of the Association and have been elected pursuant to paragraph 8(A) and 8(B).
- D. From its own members the newly elected Executive Board, at their first official meeting, shall elect and fill all executive positions; consisting of a President, Vice President, General Secretary and Treasurer, and a Provincial Director to serve as Cricket Canada Representative.

9. POWERS OF THE EXECUTIVE BOARD

The Executive Board shall:

- A. Manage the affairs of the Association.
- B. Give effect to and further the objectives of the Association.
- C. Appoint Committees for special purposes.
- D. At its first meeting after the Annual General Meeting, appoint a Provincial Director to serve as the Cricket Canada Representative, from amongst its members.
- E. From time to time, make, alter and repeal such by-laws not consistent with the objectives of the Association. All such by-laws shall be ratified at the next Annual General Meeting or at a Special General Meeting.
- F. Maintain an up-to-date member registration database.
- G. Write off, in the accounts of the Association, such sums as they may deem expedient in respect of bad and doubtful debts, and prepare the budget for the financial year.

- H. Exercise full disciplinary control over the conduct, character and integrity of all members. In the exercise of such control, the Executive Board may warn, suspend or expel any member. No disciplinary sanction shall be imposed on any member without giving such member an opportunity to show cause against it. No member shall be expelled or suspended from the Association except by unanimous approval of the members present at an Executive Board meeting, specially convened for that purpose. All disciplinary decisions and actions taken by the Executive Board shall be in direct consultation with the Code of Conduct.
- I. Should meet at least once every 3 months.
- J. Have power to institute legal or such other action against offenders in all instances of misappropriation of funds of the Association.

10. DUTIES OF EXECUTIVE MEMBERS

A. PRESIDENT

- i. The president, and in his absence the Vice-President present, shall preside at all meetings of the Association.
- ii. In the absence of the President and the Vice-President, the members of the board present may elect one of those present to preside at any meeting of the Association.
- iii. The President shall have the power to take decisions in any emergency in consultation with other Executive members as are available to him. Such decisions shall be intimated to the Executive Board as soon as possible thereafter and, in any event, not longer than 31 days of such decision.
- iv. He shall be Ex-officio member of all committees appointed by the Executive Board.

B. VICE-PRESIDENT

- i. The Vice-President shall act for the President in his absence.

C. GENERAL SECRETARY

- i. The General Secretary or in his absence the person delegated by the President, shall on all occasions, in the execution of his duties, act under the instructions and discretion of the Executive Board.

- ii. He shall convene and attend meetings, keep documents and papers of the Association in such a manner as the Executive Board may decide.
- iii. He shall keep a correct inventory and be responsible for all property movable and immovable belonging to the Association.
- iv. Submit an annual report on the working of the Association for the year to the Executive Board for ratification prior to submission to the Annual General Meeting.

D. TREASURER

- i. The Treasurer shall keep a correct statement of accounts of all transactions of the Association, all assets and liabilities of the Association and of all financial affairs, transactions, agreements and other matters necessary for showing the true financial state and condition of the Association.
- ii. All monies belonging to the Association shall be deposited in a bank account and shall not retain more than \$25 as petty cash.
- iii. He shall submit a statement of accounts showing the receipts and payments to the Executive Board and an audited statement of accounts of the Association prior to submission at the Annual General Meeting.
- iv. He shall promptly issue receipts for all monies received.
- v. He shall table a periodical statement of accounts at the Executive Board Meetings.

E. PROVINCIAL DIRECTOR

- i. The Provincial Director as representative of the Association shall attend all Annual General Meetings and Special General Meetings of Cricket Canada, where possible, and promptly forward a report to the Executive Board following the Cricket Canada meeting.
- ii. He shall submit a detailed expenses account with receipts to the Treasurer, within two weeks after the Cricket Canada meeting.
- iii. He shall submit a written report of the activities of the Association for ratification before submission to the Cricket Canada, at least one meeting prior to the Cricket Canada meeting.

11. PROCEDURE FOR MEETINGS OF THE ASSOCIATION

A. General Meetings

- i. The Annual General Meeting of the Association shall be held before the 30th November of each year.
- ii. A special General Meeting shall be called as follows:
 - a. by a decision of the Executive Board or by the President.
 - b. on a written requisition from eleven members. Such requisition shall state the matter it is proposed to bring forward at the meeting and the General Secretary shall notify all members of such business at least 21 days prior to the date of the meeting.

B. Notice of Meeting

- i. General Meetings
 - a. at least 14 days advance notice in writing of the date of the Annual General Meeting shall be given to the members.
 - b. any resolutions proposed to be moved at the Annual General Meeting shall be sent to the General Secretary to reach him at least 14 days before the date of the Annual General Meeting.
- ii. Executive Board Meetings
 - a. at least 7 days notice in writing of a meeting of the Executive Board shall be given to the members.
 - b. an emergency meeting may be convened by the President and/or General Secretary without giving 7 days notice.

C. Agenda at the Annual General Meeting

- i. Confirmation of the minutes of the previous meeting.
- ii. Annual Report of the Executive Board to be tabled by the General Secretary.
- iii. Audited statement of accounts to be tabled by the Treasurer.
- iv. Resolutions of which due notice has been given.
- v. Presidential address.
- vi. Election of the Executive Board members.

D. Quorum at meetings

- i. The quorums at meetings of the Association shall be as follows:

- a. Annual General Meeting – 30% of total voting members
- b. Special General Meeting – 30% of total voting members
- c. Executive Board Meeting – 4 members
- ii. Should the attendance at any meeting fall short of the required quorum, the meeting shall be adjourned for a later date, and should there be no quorum at such conduct business on the agenda with full status authority.

E. Attendance at meetings

An Executive Board member who absents himself for more than three consecutive meetings shall be considered automatically to cease to hold office, unless such leave have been granted by the Executive Board of the Association on a written or verbal request made by the person concerned.

12. REPRESENTATION AND VOTING

- A. At the Annual General Meeting or Special General Meetings of the Association, all members of clubs will be entitled to attend, subject to rule 6, 7(B), 12(B) and 21(B).
- B. Each bona fide Life Member, and current Senior Members who have paid their membership dues in full, shall be entitled to one vote.
- C. The members of the Executive Board will be eligible to participate and vote in their own rights.
- D. On any question to be decided at a meeting, each member shall have one vote, and in the event of an equality of votes, the Chairman shall have and exercise a second or casting vote, in addition to his original vote.
- E. Voting on any matter shall be by show of hands, unless 7 (seven) or more members (at the A.G.M. or S.G.M.) and 3 (three) or more members (at the Executive Board Meeting) ask for a vote by secret ballot on any particular question.
- F. At all meetings, decisions shall be taken by a majority vote, subject to rule 23(A).
- G. There shall be no voting by proxy.
- H. Executives and captains of cricket clubs and teams shall not have voting rights at Executive Board Meetings, in case they are invited to attend, unless they are members of the Executive Board of the Association.

13. FUNDS OF THE ASSOCIATION

- A. The funds of the Association shall be applied to meet the expenses of its management in accordance with the rules thereof and forwards carrying.
- B. The Treasurer may make any disbursements in consultation with the President and the General Secretary, of a sum not exceeding \$25, subject to the subsequent approval of the Executive Board. All disbursements in excess of this amount shall have the prior sanction of the Executive Board.

14. FINANCIAL YEAR

The financial year of the Association shall be from 1st January to 31st December each year.

15. AUDIT

- A. The accounts of the Association shall be audited by an Auditor, appointed by the Executive Board.
- B. No member of the Executive Board shall be eligible for appointment as an auditor.

16. TEAM SELECTION CRITERIA

No player shall be eligible to represent the Association at Inter-Provincial Tournaments or in Inter-Provincial Matches, unless he is a Life Member or a fully paid Senior or Junior Member, has been a resident of Nova Scotia and has also participated in local Association matches and/or competitions for at least a month prior to the Selection Committee choosing the Provincial team.

17. SELECTION COMMITTEE

- A. The Selection Committee shall be comprised of a Chairman of Selectors, Provincial Team Captain and one other person. These three persons shall be appointed by the Executive Board.
- B. Whilst away on extended tour, the team that represents the Association shall be selected by the Provincial Team Captain, Vice Captain and Coach. These three persons shall be appointed by the Executive Board prior to the commencement of the tour.

18. TOURS

The Provincial Team Captain and/or Manager shall, within one month of returning to Nova Scotia from an extended tour, submit a report and statement of accounts to the Executive Board.

19. MISCONDUCT

- A. In addition to matters referred to in any other rule, it shall be misconduct if any member club, official or player is proved to the satisfaction of the Executive Board or committee of the Executive Board thereof, to have done, or committed, or assisted in doing any of the following:
- i. Violated any of the rules or by-laws of the Association, and/or of Cricket Canada.
 - ii. Allowed any official or player under suspension to act as Umpire, or in any other capacity, without the written consent of the Association.
 - iii. It shall be misconduct if any player, official or spectator abuses, assaults or threatens a player, umpire or any official of the Association, affiliated club or any other Association, or act in such a manner as to bring disrepute to the game on or off the field of play.
 - iv. For these and all other instances whereby player conduct may require assessment, the Executive Board shall consult the Code of Conduct to reach a resolution.

20. COMPLAINTS AND SUGGESTIONS

- A. Complaints and suggestions shall be made in writing to the General Secretary who shall submit them to the Executive Board.
- B. The Executive Board shall have powers to adjudicate and take whatever action the Executive Board may deem necessary.

21. TROPHIES

- A. All trophies deemed returnable to the Association, won by teams, clubs or individuals, shall be returned to the General Secretary of the Association within 3 months of the award.
- B. If any club or individual does not return a trophy won by them as indicated in Rule 21(A), such a team or club and all its players individually named, or such individual, shall be debarred from participating in the subsequent season conducted by the Association, or being selected to represent the Association in

any match or competition, or taking part in any meetings of these two organizations, unless the reason for failure to comply is justifiable.

- C. All trophies of the Association shall be kept at Sport Nova Scotia, or at a designated viewing place, or in safekeeping by the President or General Secretary of the Association.

22. FINANCES OF AFFILIATED CLUBS

- A. All clubs and teams, affiliated to the Association, shall submit a financial report and a budget to the Executive Board of the Association, on or before 31st December of each year.
- B. In the subsequent season, no financial grants for tours or tournaments shall be given to clubs or teams failing to comply with rule 22(A).

23. NEW RULES

- A. The rules of the Association shall not be altered, rescinded or added to except at an Annual General Meeting or Special General Meeting of the Association, which will be decided by a two-thirds majority of those present voting.
- B. All proposed alterations, amendments to the constitution, shall be made in writing and signed by a minimum of 5 (five) members, who are eligible to vote at meetings of the Association, submitted by the proposer to the General Secretary of the Association. Proposals may also be submitted by the Executive Board as a whole.

24. DATE OF THE CONSTITUTION

This amended constitution shall be deemed to have come into effect on 25 October 2009 and supersedes the constitution adopted on 18 August 1966 and amended on 8 October 1967 and 24 September 1984, and last published 1989.

NOVA SCOTIA CRICKET ASSOCIATION

Nova Scotia Cricket Association is the sport governing body of cricket in Nova Scotia and an affiliate of Cricket Canada. There are presently 2 teams and over 30 registered players in the city of Halifax.

Atlantic Canada is also host to the provincial cricket associations of New Brunswick (based in the city of Fredericton) and Prince Edward Island (based in Stratford).

Nova Scotia Cricket Association:

- sponsors Nova Scotia teams in inter-provincial tournaments;
- sponsors players for attending national camps
- assists schools in the introduction to, and coaching of cricket;
- organizes games for visiting teams and foreign naval ships;
- fosters the growth and development of cricket;
- is a member of Sport Nova Scotia; and
- is committed to amateur sport and the best sporting ideals.

The motto of the Association is "Friendship First, Competition Second".

To participate, or for more information, please contact:

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